DATE: April 16, 2024

TO: SBCERS Real Property Management Committee

FROM: Brian Richard – ACEO SBCERS

RE: Status of Tenant Improvements

Recommended Action:

Receive and file presentation from Paul Poirier, of Paul Poirier + Associates Architects, regarding progress on tenant improvements on the 1st and 2nd floor vacant office spaces and provide direction to staff for further action.

Summary:

Paul Poirier + Associates Architects were hired for Architectural Services for 1st and 2nd floor office tenant improvements at 130 Robin Hill Road. The presentation will provide the Committee with an update on the progress made to date on the designs and permitting process, as well as a projected completion timeline.

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Attachments:

NA